

# SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Clerk to the Council – Jim Graves C.Eng. M.I.E.T. D.M.S. M.C.M.I.  
3 Lawn Close Horsford Norwich NR10 3DJ  
01603 898621 [salwparishcouncil@gmail.com](mailto:salwparishcouncil@gmail.com)

## MINUTES OF THE MEETING HELD ON November 15<sup>th</sup>. 2023

Present: Mrs.Sue Darling (Chair) Mrs.Helen Mutimer (Vice-chair) Mr.Steve Williams  
Mr.John Powles Mr.Trevor Nelson

In attendance: Mr.J.Graves - Clerk Public – Four

- a) **Public Participation** Members of the public gave their views on dog fouling at Ugate Common, Parking and Speeding in the parish and the use of informal footpaths.
- b) **Police Report** There were no incidents recorded in August or September
- c) **Norfolk County Council Report** N/a
- d) **Broadland District Council Report** N/a
- e) **Full Council Meeting**
  1. **Apologies** None
  2. **Declarations of Interest** None
  3. **Minutes** of the meeting on September 20th were confirmed and signed.
  4. **Reports** The Clerk reported that the national pay scales for 2023/2024 had been agreed (from April 1<sup>st</sup>.2023) and that the new rate for the Clerk was £15.21/hour.
  5. **Planning** No applications to consider
  6. **Commons** Mr.Williams presented his commons report outlining the work recently carried out and future plans for the new year. The survey for GC Newts indicated that they were present in all the ponds in the commons. After a lengthy discussion on parking arrangements at Ugate, the Council resolved to remove most of the trackside logs except those at the southern end where the ground is softer and has caused vehicle stranding. Following the concern of the residents about the quantity of bagged dog faeces being left at the common with no bin in the vicinity, the Clerk was asked to contact Broadland DC to see if an additional bin could be added to their emptying contract with the Parish Council funding the bin and installation. Quotes to remove a dead ash tree from Alderford Common were received and the contract was approved at a cost of £850.00 + VAT
  7. **Defibrillator** Following the previous meeting the Clerk had obtained a faculty from the Diocese to install a defibrillator in the church porch but after further discussion it was felt that access could be hazardous particularly in the winter months and after dark. The Clerk was asked to see if permission could be obtained to install it on the churchyard wall next to the post box and for an armoured cable to be laid to connect it to the electricity supply at the church.
  8. **Speed Sign** The request for a portable SAM2 speed sign did not command support but the Clerk was asked to contact the neighbourhood policing team to see if they would undertake some speed checks at Reeppham Road, Alderford and at Ugate. After reports had been received this would be a future agenda item.
  9. **Correspondence** None
  10. **Finance** The Clerk had provided an update of the Council's financial balances. Cheques:-

CGM – grass cutting (inc.VAT)	£220.80
Norfolk Conservation Corps – Commons work	£34.50
SLCC – Clerk's membership (part)	£24.44
  11. **Clerk's and Councillors' Reports** The Clerk was asked to obtain costs for a replacement noticeboard (next to the bus shelter). A tree had blown down at Swiffers Lane. Helen Mutimer agreed to arrange clearance with voluntary labour.
  12. **The Next Meeting** will be at Swannington Church on Wednesday January 17<sup>th</sup>. at 7.30 p.m.