SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Minutes of the meeting of the Parish Council held at Church Farm Little Witchingham Norwich on Wednesday 18 July 2018 at 7.30pm.

Present

Mr Tim Praill – Chairman

Mr Steve Griggs	Mr Ed Jones	Mrs Helen Mutimer
Mr Trevor Nelson	Mr Malcolm Rust	Mr Steve Williams

In Attendance

Mrs Patricia Kirby – Clerk to the Council & Responsible Financial Officer
Mr Greg Peck – Norfolk County Councillor – Reepham Division
1 Member of the Public

The Chairman opened the meeting and welcomed those present.

18/24 Apologies for Absence

All members present.

18/25 Declarations of Disclosable Pecuniary and other interests

None declared.

18/26 Minutes of the meeting held on 30 May 2018 & 13 June 2018

The minutes, having previously been circulated, were approved and signed by the Chairman as a true record.

18/27 Information arising from the minutes

- Village Sign. Matters ongoing. **Action SG/SW**
- Removal of telephone box. Scheduled for removal in September. **Action TP**
- Station Road re-development. Ecological surveys have shown there is a colony of maternity bats in the loft spaces and so further surveys are required. Clarion hopes to submit the full planning application at the end of July with demolition on site starting next year. **Action MR**
- Lease for Play Area. This is ongoing. The group is to obtain Charitable Status in the first instance. **Action HM/SG**
- Easements for vehicular access – Upgate Common. Mr Rust advised he was waiting for the planning application decision for Upgate Barn before dealing. This has now received full approval and he will now liaise with the clerk. **Action MR/PK**
- Scrub burning Upgate Common. Mr Williams had not yet spoken to the resident about not using the designated area. This will be actioned. **Action SW**
- Report on bank accounts. The clerk advised time had not allowed for this to be moved forward. This is in hand. **Action PK**

Approved.....

Date.....19/9/18.....

18/28 Public Participation

On the proposal of the Chairman, seconded by Mr Nelson it was
RESOLVED that the meeting be adjourned to allow for public participation.
No representations made
The Chairman gave thanks for attendance and the meeting was reconvened.

18/29 Report from Police to include Parish Crime Figures

Police not in attendance. No report received.

18/30 Reports from County & District Councillors

Mr Peck gave a verbal report. He had been in contact with Highways regarding the recent fatality in the RTA on Reepham Road Alderford. Feedback is awaited from the Police before any decision is taken in respect of reducing the speed limit. Highways is very reluctant to address reducing speed without robust evidence.
Hornsea Project Three. The company had not been engaging and community involvement did not in many areas address raised concerns. He encouraged minded individuals to lodge an objection due to the Inspectorate Planning decision and appeal process.

18/31 Finance Matters

8.1 – Verification of invoices. Signatories confirmed the check and verification which included those from the last meeting.
8.2 – Bank Reconciliation. The Chairman confirmed the reconciliation to statements to 15 June 2018.
8.3 – Schedule of Receipts & Payments.
RESOLVED to accept income of £46.37 and expenditure of £1384.10

			£
Receipts			
2	Parishioner use - tables & chairs		35.00
3	Barclays. Interest BPA		1.16
4	Barclays. Interest Commons		10.21
		TOTAL	**46.37**
Payments			
12	TCV Mileage		26.52
13	HMRC PAYE Conts		201.20
14	NPF. EER & EEE June 18 Conts		171.90
15	Clerk Salary June		500.29
16	Notcutts. Roundup		18.99
17	PLG Netting & staples		18.30
18	NflkALC. 2018 Subscription		110.92
19	Clerk Salary July		173.58
20	NPF EER & EEE July 18 Conts		53.08
21	Clerk Expenses/reimbursements May - June 18		109.32
		TOTAL	**1384.10**

Approved.....

Date.....19/9/18.....

18/32 Reports from Clerk Chairman & Members

The Clerk briefed members on administration work undertaken. The year-end package has been sent to the External Auditor and all required compliant information is on the website. The VAT claim has been submitted. Members were reminded to ensure all invoices are in the name of the council.

The Chairman advised matters will be covered under the Highway section.
Commons: Written report received from Mr Williams. Noted. A meeting is to be held 1 August with representatives of the Marriott's Way Heritage project. Norfolk Wildlife Trust will be approached regarding moving the ponies to Alderford.

Highways: The 30mph speed through Alderford as raised will be kept under review.

Play Area: Nothing to report. Charitable status is ongoing.

Footpaths: All are accessible with the exception of the path from the back of the pond to the Tumulus. Albeit it was noted this is not a public footpath Mr Griggs will address this.

Planning: Nothing to report.

18/33 Planning Applications

10.1 – Planning applications
20181040 – Bernard Matthews Plc. Gt Witchingham Hall (North Site) Hall Road Construction of a new 163sqm Plant Room - Proposed 17.5m x 9m Canopy Structure - External Roof Void Access Stair - Plant & Machinery associated with Plant Room - 10 No. Flues associated with 3 No. oven lines to replace existing oven lines, and associated works.
A copy of a parishioner objection sent to BDC had been received and the Chairman advised he had lodged a personal objection due to associated traffic implications and read his submission. This was supported unanimously.
RESOLVED to object to the proposal and to mirror the representation of the Chairman. A traffic management plan is needed to address the sub-standard infrastructure which will be exacerbated by the proposed development.
20181024 (EN010080) Hornsea Project Three.
Development Consent Order (DCO) to construct, operate and maintain Hornsea Three - up to 300 wind turbine generators together with associated offshore and onshore infrastructure and all associated development.
The comments of Mr Peck were noted and members would individually raise representations. It was with agreement to register as an interested party and to delegate such to Mr Jones. **Action EJ**
20181131 – Swannington Manor Manor Drive Swannington.
Demolition of Redundant Farm Buildings and Erection of Agricultural Building to House Cattle.
It was with agreement to deal with this application which had been received after the issue of the agenda. Mr Rust advised of concerns received from a neighbouring property and much discussion took place.
RESOLVED no objections subject to neighbouring concerns being addressed.

Approved.....

Date.....19/9/18.....

10.2 – Norfolk Minerals & Waste Local Plan Review.
It was with agreement to object to Site Allocation Min 48 Swannington Bottom Plantation as this abuts Upgate Common and triggers concern about the impact any extraction would cause and to delegate response to Mr Praill. **Action TP**

18/34 Correspondence

11.1 – Annual Parish Meeting 30 May 2018. This was noted.
Questions. None.

- The clerk advised
  - that as a result of concern from those who did not have internet provision a copy of the most recent Commons report would be placed on notice boards.
  - the bus timetable had been removed from the notice board
- Provision of dog bins on Commons. Mr Griggs had pursued this with BDC and it was agreed to accept the advice of the Environmental Officer of education not provision.

11.2 – Trolley for tables and chairs storage. Mr Griggs advised agreement had been secured from the church to continue with storage if stored on a trolley.
RESOLVED to purchase at a net cost of £149.00
11.3 – 2019/2020 Parish Partnership Bid. It was with agreement to decline.
11.4 – Donation request Norfolk Accident Rescue Service. Unable to donate at this time.
11.5 – Asset Register. A copy of the document template would be sent to Messer's Praill & Nelson & Mrs Mutimer for consideration for completion.

18/35 Exchange of Information

It was noted DIY waste is being dumped in the parish. Mr Peck advised the subject is to receive an imminent in-depth discussion at District level.

18/36 Next meeting

The next meeting would be held in St Margaret's Church, Swannington, on Wednesday 19 September 2018 at 7.30pm

The Chairman gave thanks for attendance and closed the meeting at 8.35pm

Approved.....

Date.....19/9/18.....