SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Clerk to the Council – Jim Graves C.Eng. M.I.E.T. D.M.S. M.C.M.I.
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MINUTES OF THE MEETING HELD ON March 20th.2024

Present: Mrs.Sue Darling (Chair) Mr.Steve Williams Mr.John Powles Mr.D.Harvey

In attendance: Mr.J.Graves - Clerk Public – None

a) **Public Participation** None
b) **Police Report** There was one incident reported in January
c) **Norfolk County Council Report** emailed to members
d) **Broadland District Council Report** n/a
e) **Full Council Meeting**

1. **Apologies** Mr.Nelson, Mrs.Mutimer, Mr.Peck (NNC), Mr.Bulman (BDC)
2. **Declarations of Interest** None
3. **Minutes** of the meeting on January 17th. were confirmed and signed.
4. **Reports** The Clerk reported the new dog bin had been installed at Upgate Common and was being used. The litter bin in Swan Close had been fitted with new posts. The new noticeboard had been installed adjacent to the bus shelter. The defibrillator had been installed at The Lodge and was registered on the national database. He had placed a notice in The Pilgrim and on the Council website.
5. **Planning** 2024/0812 Winston House, Felthorpe Road – garage conversion to form part of main dwelling etc. and new detached garage. The Council raised no objection.
6. **Commons** Mr.Williams presented his commons report outlining the work recently carried out and future plans for the new year. No specific action was required by the Council at this time.
7. **Correspondence** None
8. **Finance** The Clerk had provided an update of the Council's financial balances.

Cheques signed between meetings:	
Roadware – Dog Bin & Post (inc.VAT)	£323.88
Defib. Store – Defibrillator and case (inc.VAT)	£1,765.20
Zak Branch – Remove dead ash tree (inc.VAT)	£1,020.00
Cheques signed:	
George Taylor – Scrub Clearance	£1,500.00
J.Graves – Salary & Expenses (4th.qtr. inc.PAYE)	£816.25
Greenbarnes – Noticeboard (inc.VAT)	£1,145.75
PJD Ltd. – Bin and Noticeboard installation (inc.VAT)	£170.40
Highfield Electrical – Defibrillator installation	£208.59

9. **Clerk's and Councillors' Reports** Members discussed further use of the remaining Community Infrastructure Levy balances and thought that further noticeboard replacements and additional benches could be considered. The Clerk would bring forward costs to a future meeting. The Clerk would investigate enhanced "bend" signage on Broad Lane at the approach to The Street with a view to applying to NCC for 50/50 funding. The Clerk would investigate potential signage to indicate the location of the defibrillator
10. **The Next Meeting** will be at Swannington Church on Wednesday May 15th. at 7.30 p.m.