SWANNINGTON with ALDERFORD & LITTLE WITCHINGHAM PARISH COUNCIL

Clerk to the Council – Jim Graves C.Eng. M.I.E.T. D.M.S. M.C.M.I.
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MINUTES OF THE MEETING HELD ON September 17th. 2025

Present: Mrs.Sue Darling (Chair) Mr.Steve Williams Mrs.H.Mutimer (Vice-Chair)
Mr.T.Nelson Mr.C.Drayson Mr.J.Powles Mr.D.Harvey

In attendance: Mr.J.Graves - Clerk Mr.Greg Peck (NCC)
Public – One

a) **Public Participation** None
b) **Police Report** There were no incidents reported.
c) **Norfolk County Council Report** Mr.Peck gave an update on the devolution process, the new Highway rangers scheme and the Norfolk Community Fund giving small grants for capital projects by local organisations. Applications should be directed to Mr.Peck at greg.peck.cllr@norfolk.gov.uk
d) **Broadland District Council Report** n/a
e) **Full Council Meeting**

1. **Apologies** Mr.P.Bulman (BDC)
2. **Declarations of Interest** None
3. **Minutes** The minutes of the meeting on July 16th. were confirmed and signed.
4. **Reports** The Clerk reported that the annual pay award had been finalised and the clerk's rate was now £16.35/hr. The dead ash tree at Alderford would be felled within the next two weeks. The new email address had been established and would be operational in the near future,
5. **Planning** 2025/2766 Hall Road Farm, Alderford – side and rear extensions. No objection
6. **Commons** Mr.Willams gave his report detailing work done by volunteers since the last meeting. He had located a contractor to cut and clear grass at Upgate. One of the benches at Alderford had been repaired and would not need replacement in the short term.
7. **Benches** Members considered the quotations obtained by the Clerk and resolved to order two oak benches from Paul Williams of North Walsham. These would be delivered to Cllr.Powles before installation arrangements would be made.
8. **Alderford Signs** It was agreed to ask NCC Highways to provide three simple signs at the boundaries of Alderford. Cllr.Peck had agreed to allocate some of his members' funds to this project.
9. **Correspondence** None
10. **Finance** The Clerk had provided an update of the Council's financial balances.

Cheques signed at meeting:

Nurture Landscapes	Mowing (inc.VAT)	£129.02
Broadland DC	Bin emptying (inc.VAT)	£281.52
J.Graves	Salary & Exp. 2nd.Qtr. (inc.PAYE)	£905.57

11. **Clerk's and Councillors' Reports** None
12. **Next Meeting** Swannington Church – Wed. November 19th. at 7.30 p.m.